



Excel 2003 For Financial Applications

Overview: This course is designed for students who wish to learn the skills necessary to use Excel efficiently and effectively for financial applications.

Prerequisites: Microsoft Excel 2003, Advanced or equivalent knowledge.

Course Length: Two Days

Course Content

Lesson 1: Introduction

Excel in a Nutshell
Basic Facts about Formulas
Working with Names

Lesson 2: Using Functions in Your Formulas

Manipulating Text
Working with Dates and Times
Counting and Summing Techniques
Using Lookup Functions
Databases and Lists
Miscellaneous Calculations

Lesson 3: Financial Formulas

Introduction to Financial Formulas
Discounting and Depreciation Financial Functions
Advanced Uses of Financial Functions and Formulas

Lesson 4: Arrays

Introducing Arrays
Performing Magic with Array Formulas

Lesson 5: Miscellaneous Formula Techniques

Intentional Circular Referencing
Charting Techniques
Pivot Tables
Conditional Formatting and Data Validation
Tools and Methods for Debugging Formulas